



EXTENSION  
College of Agriculture,  
Biotechnology & Natural Resources

## **Nevada State 4-H Camp Long-Term Recovery Reopening Policies and Procedures Approved (6/16/2020 and 8/13/2020)**

The Nevada State 4-H Camp plans to reopen the camp facility to outside user groups. Group size cannot exceed the Douglas County limit for public gatherings. All UNR employees will adhere to the UNR Policies and Procedures for On-Campus work for all employees, which includes the 4-H camp. Operational procedures developed by outside user groups must follow the recommendations of the CDC, American Camping Association Field Guide for Camps on Implementation of CDC Guidance and UNR Policies and Procedures. User groups must submit a Communicable Disease Plan prior to their arrival to the camp to be approved by State 4-H Camp Educational Coordinator and State 4-H Camp Facilities Manager. A template will be provided by the State 4-H Camp Facilities Manager.

### **Dining Hall/Meal Time**

- All dining will be done outside at picnic tables and diners will be encouraged to maintain appropriate social distancing.
- Picnic table occupancy will be decreased by half, each table will seat a maximum of 4 participants.
- User groups may be asked to eat in shifts to insure proper physical distancing is occurring.
- Picnic tables will be cleaned and disinfected after each meal and between groups.
- Camp staff with clean/sanitized hands will serve food to campers.
- Campers will wash hands for at least 20 seconds before entering the dining area and after they eat.
- Campers will maintain physical distancing while waiting in line to be served. There will be marks on the floor and cement to mark 6 ft distance.
- Large open trash bins will be provided for disposal of uneaten food.

### **Cabin/Sleeping**

- Cabin access will be limited to only individuals that reside in that cabin, no visitors or parents will be allowed to enter the cabin at drop off and pickup periods.
- Campers will not be allowed during their camp session to enter any other cabin except the one they were assigned, except in an emergency situation.
- All cabin residents should use hand sanitizer containing at least 60% alcohol upon entry to the cabin and exiting the cabin.
- Campers will not be allowed to share cups or bedding or other individual items with cabin mates.
- High touch surfaces in the cabin will be cleaned and disinfected twice daily (morning and afternoon) by user group.
- 4 feet of space will be maintained between bunk beds creating more than 6 feet between heads/faces of campers. In some situations, only every other bed will be used in a cabin even further maximizing physical distance.
- Campers will be positioned head to toe or toe to head to maximize distance between faces.

- For bunk beds, position the head of the camper in the top bunk opposite the position of the camper in the bottom bunk. The next adjacent bunk will have head position opposite of the previous bunk.
- During occupied periods for sleeping, windows should be kept open (weather permitting).

### **Shared Equipment**

- Shared sports equipment (volleyballs, basketballs, etc.) will be cleaned and disinfected twice per day by facility staff.
- Facility owned canoes, kayaks, water tubes, paddle boats will not be available to use by groups this season as cleaning and disinfecting them after each use would not be feasible.
- Personal flotation devices (PFD) will be made available to user groups, as these are required for safety at the waterfront. After use, the groups will be responsible for disinfecting PFD's following appropriate CDC guidelines. Disinfectant will be provided for those groups to use.

### **Drop Off Process**

- Camper drop off will be done in the parking lot and the adjacent grass area. No parents/visitors will enter any camp buildings.
- Parents/Guardians should maintain at least 6 feet of physical distance between other parents/campers while dropping off campers.
- Campers will be directed to wash hands or use hand sanitizer upon entry to the drop off location.
- User groups will provide the Camp Manager with a roster of all individuals on the camp facility including all camp staff and campers at check-in.

### **Pick Up Process**

- Camper pick up will be done in the parking lot and the adjacent grass area. No parents/visitors will enter any camp buildings.
- Parents/Guardians picking up campers should stay close to or inside their vehicle, if possible.
- Parents/Guardians should maintain at least 6 feet of physical distance between other parents/campers while picking up campers.
- Parents/Guardians should minimize the time they take to pick up campers to allow for the continued flow of traffic. Staggered drop off and pick up times should be considered to maintain social distancing and space available for families to park.

### **Other**

- High contact areas (e.g. door handles, light switches, seats, railings, cabinetry handles, toilets, countertops, tables, etc.) in the common areas (dining hall, bathrooms, outside dining area, etc.) will be wiped down twice a day by staff.
- Face coverings are required for all employees, volunteers, program participants, and visitors. This includes all outside user groups. Volunteers, program participants, visitors, and user group participants are asked to wear face coverings while outdoors unless they can maintain a physical

distance of greater than 6 feet from other people at all times or are engaged in activities where face coverings are not feasible (Swimming, sleeping etc.).

- User groups should be especially aware of social distancing in restrooms. When entering a restroom, the participant should assess the occupancy and if social distancing (6 ft), cannot be achieved, then the person should wait outside the restroom until other people exit. Shower stalls will be limited to every other one to ensure social distancing protocols.

### **Suspected COVID-19 Case**

If a participant is identified as having a potential case of COVID-19 or another communicable disease, the individual will be isolated in a room in the Directors Cabin that has been identified as an isolation room for communicable disease.

- Evaluate if the participant warrants further clinical evaluation. If so, the user group administration should make arrangements to do so.
- If the participant does not require further medical evaluation, user group administration should call and make arrangements for the participant to return home.
- Have user group administration collect and remove the participant's personal belongings.
- Clean and disinfect the persons sleeping area according to CDC guidelines.
- Carry out contact tracing immediately to determine the potential or confirmed contacts with other campers and staff over the previous two or more days.
- Inform parents of youth campers about possible COVID-19 exposure so they can determine to leave youth at camp or return to home.

### **Signage**

Relevant posters and signage from the CDC and WHO will be posted in bathrooms, dining hall and common areas. Examples of the signs to be posted include.

- Covid-19 information - <https://www.cdc.gov/coronavirus/2019-ncov/downloads/2019-ncov-factsheet.pdf>
- Handwashing - <https://www.cdc.gov/handwashing/posters.html>
- Cough Etiquette - [https://www.cdc.gov/flu/pdf/protect/cdc\\_cough.pdf](https://www.cdc.gov/flu/pdf/protect/cdc_cough.pdf)
- Symptoms associated with COVID 19 - <https://www.cdc.gov/coronavirus/2019-ncov/downloads/COVID19-symptoms.pdf>
- Stop the Spread of Germs - <https://www.cdc.gov/coronavirus/2019-ncov/downloads/stop-the-spread-of-germs.pdf>
- Physical distancing - <https://www.healthvermont.gov/sites/default/files/documents/pdf/COVID-social-distancing-poster-ltr.pdf>

### **Cleaning and Ventilation Process Between User Groups**

- A contracted cleaning service will clean and disinfect all common areas (dining hall, bathrooms, etc.) after a user group leaves and before the arrival of a new group.
- User groups will be asked to disinfect cabins prior to leaving. Cleaning supplies will be provided to user groups.

- All previously occupied buildings will have windows opened if the outside temperature and humidity is moderate (temp range of 65°F and 78°F and relative humidity between 20% and 75%) for at least 2 hours before the arrival of the next user group.
- If appropriate a floor fan will be used in buildings to promote air circulation between user groups.

### **User group information**

Use groups will be provided with the following information in advance of arriving at the 4-H camp facility to consider when planning camp.

- ACA Suggested Guidance on Screening for Campers and Staff at Camp  
<https://acacamps.app.box.com/s/p1leb3prty40utd3s22a6y1hzz4i5hya>
- ACA Suggested Guidance on Using Cohorts at Camp to Reduce Transmission Risk  
<https://acacamps.app.box.com/s/fdm6c232avrchpgp6l1lyqw0vbnt5u99>
- ACA Suggested Guidance on Activities  
<https://acacamps.app.box.com/s/flsg287wgachy4iehwzx6hueg6ss6qig>
- Updated guidelines for using the Nevada State 4-H Camp for the 2020 season.